



MINNESOTA STATE HIGH SCHOOL LEAGUE

ACTIVITY ADVISORY COMMITTEES (4/23/94, 04/24/20, 6/6/23)

Role of the Activity Advisory Committees

Each activity sponsored by the MSHSL is empowered by the Board of Directors to organize an Activity Advisory Committee. Its purpose is to:

- A. Review the rules, policies and procedures for the conduct of the sub-section, section and state tournaments.
- B. Prepare recommendations which will improve the organization, management and/or administration of the tournament(s) within the rules and policies of the MSHSL.

Recommendations from the Advisory Committees are sent to the Class A and AA Region Committees, the Athletic Directors Advisory Committee and the Principals Advisory Committee. Comments from each Region Committee, the Athletic Directors Committee and the Principals Advisory Committee are submitted to the League's Board of Directors prior to their action. In addition, when the proposals would fall under the auspices of the NFHS or MSHSL adopted Rulebook, the rules coordinator for the sport will review for potential conflicts with existing rules and application.

Committee Membership

Members of the Activity Advisory Committees are appointed by their respective activity associations. Each coaches' activity association will appoint two (2) coaches/directors per class to the Advisory Committee. Names of committee members for the upcoming school year must be submitted to the League staff member(s) as requested by the League. Each committee member shall be limited to a two-year term. Members may serve additional terms, but the terms may not be consecutive. The Executive Secretary of the Activity Advisory Committee may attend as a non-voting member of the committee.

Required for All Advisory Committee Recommendations

1. All recommendations must be submitted through the electronic submission form hosted by the MSHSL. Upon the submission of this form, the director of the program will provide an analysis from League staff regarding financial feasibility, consistency with other similar programs and impacts on students, schools, the League and tournaments.
2. All recommendations from sources outside of the Activity Advisory Committee for each activity must be forwarded to the Activity Advisory Committee for their review and approval for submission to the MSHSL Board of Directors.
3. Any proposal that is not approved by the Board of Directors shall not be resubmitted without substantial change in concept and policy language in the school year following its previous submission.

ACTIVITY ADVISORY COMMITTEE PROCESS (6/9/03, 6/11/07, 4/24/20, 6/6/23)

The following timeline and action steps are established-so that fall, winter and spring sport coaches and fine arts directors have the opportunity to provide input to the Board regarding their recommendations for changes in tournament policies. Recommendations, other than tournament format changes, would-occur during the next season for each activity unless otherwise identified in the recommendation.

Process Steps	Fall Activities	Winter Activities	Spring Activities
Recommendations are submitted to the Board for their consideration.	Oct 15	Feb 15	May 15
Recommendations sent to Region Committees for review and comment	Oct 30	Mar 1	May 30
Region Committees return feedback to the Board.	Jan 15	May 15	Sept 15
The AD's Advisory and the Principals Advisory committees review and provide input to the Board.	January	May	September
Board of Directors acts on the recommendations at regularly scheduled meeting.	February	June	October